

MINUTES OF THE REGULAR COUNCIL MEETING OF APRIL 14, 2026

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

**PRESENT:** Reeve Gerry Ritz  
Division 1 Councillor Jim Range  
Division 2 Councillor Gordon Spencer  
Division 3 Councillor Rob Blais  
Division 4 Councillor Ken Hergott  
Division 5 Councillor Lane Nedelec  
Division 6 Councillor Victor Hamm  
Chief Administrative Officer Shiloh Bronken

**REGRETS:** Maintenance Supervisor Taylar Roberts

**DELEGATIONS:** 9:15 a.m. Kerry Robertson, Municipal Foreman  
10:30 a.m. Robin Bloski and Iain Collie, Northbound Planning

**CALL TO ORDER:** Reeve Gerry Ritz called the meeting to order at 9:02 a.m.

**AGENDA**

**0251 – 26 RANGE** That the March 31, 2026 agenda be accepted with the following additions:  
- SE PT 31-50-20-W3 Road Gravel Request; and  
- In-Camera Session pursuant to Section 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*.  
**CARRIED**

**MINUTES**

**0252 – 26 HERGOTT** That the March 31, 2026 meeting minutes be approved as circulated.  
**CARRIED**

Kerry Robertson, Municipal Foreman joined the meeting at 9:14 a.m.

**BELLANGER BRIDGE UPDATE**

**0253 – 26 SPENCER** That the Rural Municipality of Mervin No. 499 acknowledges the Bellanger Bridge Update, including photos presented by Kerry Robertson, Municipal Foreman  
**CARRIED**

**PROGRESS CERTIFICATE (3) FOR THE BELLANGER BRIDGE**

**0254 – 26 SPENCER** That the Rural Municipality of Mervin No. 499 accepts the Progress Certificate (3) for RM499-2025-01 – Dismantling and Salvaging of the Existing Bridge and Construction of New Bridge on Township Road 502 over Turtle Lake River. Furthermore, that payment in the amount of \$496,222.52 including applicable taxes is authorized.  
**CARRIED**

**SURFACE WATER DISCHARGE – 01-35-50-21-W3**

**0255 – 26 HAMM** That the Rural Municipality of Mervin No. 499 approves the request of Cenovus Energy to discharge surface water at 01-35-50-21-W3.  
**CARRIED**

Initial:   
Deputy Reeve  
Initial:   
Administrator

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**SW 23-53-19-W3 – ANNUAL INSPECTION FOR RAPTOR(S): BALD EAGLE**

**0256 – 26 RANGE** That the Rural Municipality of Mervin No. 499 accepts the report submitted by Troy Hundt for the 2026 inspection for raptor nesting at SW 23-53-19-W3, that indicates there is a nest that is currently occupied and a buffer zone is advisable.

**CARRIED**

**DIESEL FUEL TENDER**

**0257 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 requests Administration to complete a tender for the supply and delivery of approximately 265,000 liters of clear diesel fuel for the period of June 1, 2026 to May 31, 2027, with a closing date for submissions of May 21, 2026 at 4:30 p.m. CST.

**CARRIED**

**GASOLINE FUEL TENDER**

**0258 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 requests Administration to complete a tender for the supply of approximately 40,000 liters of regular gasoline fuel for the period of June 1, 2026 to May 31, 2026, with a closing date for submissions of May 21, 2026 at 4:30 p.m. CST.

**CARRIED**

**DEMOLITION OF STRUCTURE AND LOT CLEAN UP FOR LOTS 4 AND 5, BLOCK 1, PLAN AF4248 – LIVELONG**

**0259 – 26 NEDELEC** That the Rural Municipality of Mervin No. 499 awards the removal of a structure and full site clean-up, including all debris and vegetation and to be transported for disposal at the RM Transfer Site on Lots 4 and 5, Block 1, Plan AF4248 in the Hamlet of Livelong to Mitchell Bros. Excavating in the amount of \$18,730.00 plus applicable taxes. Furthermore, that correspondence indicates the requirement of a clay cap and that hauling to the RM Transfer Site be completed outside of regular hours of operation.

**CARRIED**

**MEMORANDUM OF UNDERSTANDING VOLUNTARY MAINTENANCE AGREEMENT – RM OF PARKDALE NO. 498**

**0260 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 enters into a Memorandum of Understanding Voluntary Maintenance Agreement with the RM of Parkdale No. 498 to voluntarily provide compensation for routine maintenance and perform routine maintenance on certain roads located within the RM of Parkdale No. 498 for the mutual benefit of both municipalities and the respective ratepayers.

**CARRIED**

**TOWNSHIP 532 ROAD PROJECT BETWEEN RANGE ROAD 3193 AND 3195 – SHEARING**

**0261 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 accepts the shearing quote to cut and remove trees on Township 532 between Range Road 3193 and 3195 submitted by Mitchell Bros. Excavating in the amount of \$26,500.00 plus applicable taxes.

**CARRIED**

**TOWNSHIP 532 ROAD PROJECT BETWEEN RANGE ROAD 3193 AND 3195 – CANADA COMMUNITY-BUILDING FUND INFRASTRUCTURE INVESTMENT PLAN**

**0262 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 requests Administration to complete an Infrastructure Investment Plan to the Canada Community-Building Fund for Township 532 Road Building.

**CARRIED**

Initial:   
Deputy Reeve  
Initial:   
Administrator

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**PT SE 31-50-20-W3 – ROAD GRAVEL REQUEST**

**0263 – 26 SPENCER** That the Rural Municipality of Mervin No. 499 provides gravel material for Range Road 3204 from Highway 26 in a southerly direction for approximately one hundred and seventy-five meters (175m).

**CARRIED**

**RM TRANSFER SITE METAL PILE – ESTIMATES FOR REMOVAL**

**0264 – 26 RITZ** That the Rural Municipality of Mervin No. 499 requests Administration to obtain estimates for the removal of the metal pile located at the RM Transfer Site – SE 34-52-20-W3.

**CARRIED**

**PUBLIC WORKS UPDATE**

**0265 – 26 RANGE** That the Rural Municipality of Mervin No. 499 accepts the Public Works Report as presented and discussed by Municipal Foreman Kerry Robertson.

**CARRIED**

Kerry Robertson, Municipal Foreman left the meeting at 10:35 a.m.

Robin Bloski and Iain Collie of Northbound Planning joined the meeting at 10:39 a.m.

**DEVELOPMENT UPDATE – NORTHBOUND PLANNING**

**0266 – 26 BLAIS** That the Rural Municipality of Mervin No. 499 accepts the Development Update presented by Robin Bloski and Iain Collie of Northbound Planning, as circulated and discussed.

**CARRIED**

**PERMIT #24-00974 AMENDMENT - CENOVUS DILSAP FACILITY**

**0267 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 allows Permit #24-00974 dated March 20, 2025, submitted by Cenovus Energy to be amended as per the email dated March 3, 2026 with the submission of a consolidated list of amendments on official letterhead.

**CARRIED**

**SUBD-006065-2026 – SW 11-53-19-W3, EXT. 82**

**0268 – 26 BLAIS** That the Rural Municipality of Mervin No. 499 approves the road subdivision as per the original application R00015-20S, dated May 8, 2019. Furthermore, that the subdivision fee is waived.

**CARRIED**

Robin Bloski and Iain Collie of Northbound Planning left the meeting at 11:06 a.m.

**2026 RATEPAYER MEETING**

**0269 – 26 RANGE** That the Rural Municipality of Mervin No. 499 approves the April 17, 2025 Annual Ratepayer’s meeting minutes be approved as circulated and discussed at the April 9, 2026 Annual Ratepayer’s meeting.

**CARRIED**

**TURTLEFORD HOSPITAL AUXILIARY CORRESPONDENCE**

**0270 – 26 RANGE** That the Rural Municipality of Mervin No. 499 acknowledges the April 7, 2026 correspondence received from the Turtleford Hospital Auxiliary. Furthermore, that Administration responds that North Saskatchewan River Municipal Health Holdings Inc. operates within a defined scope and is accountable to its member municipalities for their functions.

**CARRIED**

Initial:   
Deputy Reeve  
Initial:   
Administrator

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**NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS INC.**

**0271 – 26 NEDELEC** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the March 16, 2026 minutes as submitted by the Administrator of North Saskatchewan River Municipal Health Holdings Inc.

**CARRIED**

**TEMPORARY OFFICE CLEANING CONTRACT**

**0272 – 26 SPENCER** That the Rural Municipality of Mervin No. 499 extends a temporary office cleaning contract to Tatyanna Janzen for a nine (9) week period.

**CARRIED**

**TOWN OF TURTLEFORD AND RM OF MERVIN FIRE ASSOCIATION – 2026 BUDGET AND SERVICE LEVEL DECLARATION**

**0273 – 26 HAMM** That the Rural Municipality of Mervin No. 499 TABLES the 2026 Budget and Service Level Declaration of the Town of Turtleford and RM of Mervin Fire Association to the April 28, 2026 meeting.

**CARRIED**

**WELLTRAXX – TANGIBLE CAPITAL ASSET AND AMORIZATION SOLUTION**

**0274 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 authorizes a letter of support for the RM of Manitou Lake No. 442 application submission to the Targeted Sector Support Initiative Cost Sharing Grant Steering Committee for the TCA & Amortization Transformation Project. Furthermore, the RM of Mervin No. 499 acknowledges a financial commitment up to \$6,000.00 for the grant.

**CARRIED**

**RECESS**

**0275 – 26 RANGE** That the Rural Municipality of Mervin No. 499 recess the April 14, 2026 meeting at 12:12 p.m.

**CARRIED**

**RECONVENE MEETING**

**0276 – 26 RANGE** That the Rural Municipality of Mervin No. 499 reconvenes the April 14, 2026 meeting at 12:42 p.m.

**CARRIED**

**IN-CAMERA CLOSED SESSION PURSUANT TO PART III OF LAFOIP 16(1)(B)**

**0277 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 recess the public meeting to move into an “In-Camera” Closed Session as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* at 12:43 p.m.

**CARRIED**

Shiloh Bronken, Chief Administrative Officer requested to leave the In-Camera Session at 12:44 p.m. and rejoin the session at 1:00 p.m.

**RECONVENE REGULAR MEETING**

**0278 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 resumes the open session of the April 14, 2026 Council Meeting at 1:02 p.m.

**CARRIED**

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**CHIEF ADMINISTRATIVE OFFICER – TRANSITION TO STEP 4 OF GRID**

**0279 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 approves the transition of Shiloh Bronken, Chief Administrative Officer to Step 4 of Salary Grid 13, effective April 8, 2026.

**CARRIED**

**2026 HAMLET BUDGETS**

**0280 – 26 HAMM** That the Rural Municipality of Mervin No. 499 supports the following 2026 Hamlet Budgets as circulated and discussed:

- |                       |                        |
|-----------------------|------------------------|
| Livelong              | Spruce Lake            |
| Turtle Lake South Bay | Evergreen Beach        |
| Kopps Kove            | Crystal Bay Sunset     |
| Evergreen Acres       | Mowery Beach           |
| Aspen Cove            | Sunny Acres            |
| Parkland              | Diamond Willow Estates |
| Powm Beach            | Eastview Beach         |
| Horseshoe Bay         | Sandy Point            |
| Sunset View Beach     |                        |
| Turtle Cove           |                        |

Furthermore, that the budgets are to be included in the 2026 RM of Mervin No. 499 budget.

**CARRIED**

**2026 MAINTENANCE AGREEMENT – HAMLET OF SUNSET VIEW BEACH**

**0281 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 enters into a Contract with Adam Court to provide maintenance services within the Hamlet of Sunset View Beach, with the support of the Hamlet Board.

**CARRIED**

**HAMLET BOARD MEETING MINUTES**

**0282 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the following hamlet board meeting minutes:

- Crystal Bay Sunset – March 31, 2026;
- Evergreen Acres Fall Meeting – August 30, 2025;
- Mowery Beach – April 6, 2026;
- Powm Beach – April 9, 2026; and
- Sunset View Beach – April 1, 2026.

**CARRIED**

**HAMLET POLICIES**

**0283 – 26 NEDELEC** That the Rural Municipality of Mervin No. 499 approves the following Hamlet Policies as submitted, circulated, and discussed:

- Evergreen Beach: Election and Hamlet Board Member Policies; and
- Mowery Beach: Election and Hamlet Board Member Policies.

**CARRIED**

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**WATER SECURITY AGENCY – WATERWORKS AND LAGOON INSPECTIONS**

**0284 – 26 SPENCER** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the following Inspection Reports as submitted by Kris Dushire of Water Security Agency:  
- Spruce Lake Hygienic Use Waterworks – Inspection ID: 1422000; and  
- RM of Mervin No. 499 Wastewater Works: Inspection ID: 1239016.

**CARRIED**

**SUNRISE AND COTTAGE WATER COOPERATIVE LIMITED – WATER SUBSCRIBER AGREEMENT**

**0285 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 enters into a Water Subscriber Agreement for a utility connection at the park in Kopps Kove, with Sunrise and Cottage Water Cooperative Limited.

**CARRIED**

**CORRESPONDENCE OF APRIL 14, 2026**

**0286 – 26 RANGE** That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration at the April 14, 2026 regular meeting.

**CARRIED**

**ACCOUNTS FOR PAYMENT AS OF APRIL 14, 2026**


**0287 – 26 BLAIS** That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #27921 to #27962 (\$938,925.87), manual cheques 1669-Man to 1683-Man (\$97,075.92) and Payroll (\$15,032.02) totaling \$1,051,033.81, as presented.

**CARRIED**

**ADJOURNMENT**

**0288 – 26 RANGE** That the April 14, 2026 meeting be adjourned at 2:38 p.m.

**CARRIED**



CHIEF ADMINISTRATIVE OFFICER

  
DEPUTY REEVE

Initial:   
Deputy Reeve  
Initial:   
Administrator